



BATANG PINOY 2019

February to October 2019

SEPAKTAKRAW Technical Handbook

Tournament Management Manual, 2018/2019 Version

In Accordance to the Regulations and Sanctions
of the
INTERNATIONAL SEPAKTAKRAW FEDERATION (ISTAF)

Copyright by:
Karen Claire Tanchanco-Caballero
President, PSTAI and
Jolly J. Laboy, Technical Chairman, PSTAI



I. THE ORGANIZING COMMITTEE

Philippine Sports Commission Philippine Olympic Committee
Chairman: William I. Ramirez President: Victorico Vargas

II. THE IMPLEMENTING ORGANIZATION

Pilipinas Sepaktakraw Association, Inc. (PSTAI)

Chairman: Karen Claire Caballero
President: Karen Caballero
Executive Vice President: Mario Tanchanco
Vice President (Luzon): Juan Alonzo IV
Vice President (Visayas): Gracelle Memarion
Vice President (Mindanao): Chandler Ruiz
Treasurer: TBA
Auditor: Mark Austin Ramirez
PR & Marketing: Johnson Dee
Secretary General: Irene Tanchanco
Board of Trustees:

- Erwin Pelayo
- Jolly Junia Laboy

III. INTRODUCTION OF THE BATANG PINOY

The **Batang Pinoy** was established through the Executive Order No. 44 which was signed by then President Joseph Estrada in December 2, 1998. The first edition was held in Bacolod in 1999. The **Batang Pinoy** was held again in 2011, and is held annually since then until last year 2018 where the National Finals was held in Baguio City.



IV. TOURNAMENT RULES/TECHNICAL GUIDELINES

IV.1 Competition Date and Venue

The Sepaktakraw competition shall be a 5-days extravaganza showcasing death defying stunts and acrobatic leaps of top athletes from the local government units. The specific dates and competition venue shall be determined by the Organising Committee. Apart from the 5-days competition, one early will be for the arrival, another one day early for the Refresher, another one day for the Solidarity/Team Managers Meeting, and one day after for departure back home. In all, those involved should be in the competition week for nine (9) days.

IV.2 Competition Management

The PSTAI President and Technical Chairman shall be the lead implementing personality where it will assign Referees, Technical Officials, Juries or organization/s to run the games. More specifically, it is in the Office of the Technical Chairman where this Technical Handbook shall emanate with the approval of PSTAI ***in accordance to the currently enforced ISTAF Law of Sepaktakraw***. Invitations for teams to participate shall be done by the National Organizing Committee, PSC and POC.

The 30-Members Management Team for the Competition per Leg & Finals are:

Technical Delegate	:	Karen Claire Tanchanco-Caballero President, Pilipinas Sepaktakraw Association, Inc.
Tournament Jury (1)	:	Jolly Junia Laboy Technical Chairman, PSTAI
Tournament Manager(1)	:	Appointee: Luzon for Luzon Leg Appointee: Visayas for Visayas Leg Appointee: Mindanao for Mindanao Leg Appointee: National Finals
Official Referees (2)	:	Two Neutral Appointees of PSTAI
Referees (25)	:	Sixteen (16) National (11 Male, 5 Female) Nine (9) Local (from Host LGU)
Tournament Secretary(1)	:	One Appointee of PSTAI



The Technical Officials/Referee Meeting shall be done two (2) days before the Opening Parade/Ceremonies.

The Team Managers' Meeting shall be done one (1) day before the Opening Parade/Ceremonies.

IV.3 Number of Events

There will be four events to be contested:

- Men Regu (MR) 5 players
- Men Double (MD) 3 players
- Women Regu (WR) 5 players
- Women Double (WD) 3 players

IV.4 Age Limit

The Age Group for the participating athletes is 13 to 15 years old only as of Day One, which is during the Parade/Opening Ceremonies.

IV.5 Mode of Competition

For five (5) or less participating teams, the competition shall be played in ONE (1) group in a round-robin basis. There will be no final match in this mode.

For six (6) until eleven (11) participating teams, the competition shall be played in a two-grouped format where Top-2 teams shall enter into a criss-cross competition for semi-final. The winners advances to the finals while the losers shall both be declared bronze medalists.

For twelve (12) and above participating teams, the competition shall be played in a four-grouped format where Top-2 teams shall enter into a criss-cross competition for quarter-finals.

The winners advances to the semi-finals while the losers shall be eliminated and ranked correspondingly using the "win-over-the-other" scheme and if so needed, the net points earned system.

The winners, now only four teams, shall draw lots as to who will play who for the semi-finals. The winners again advances to the finals while both the losers shall both be declared bronze medalists.



IV.6 Determining the Point System Scheme

Two (2) points shall be awarded for a win and zero (0) for the loss. The highest ranked team shall be the team with the highest number of points earned from ALL its matches.

If two teams share the same win-loss points, the “win-over-the-other” scheme and if so needed, the net points earned system will be used, earned from ALL its matches played. If they remain equally ranked, the matches between the remaining equally ranked teams will be considered using the net points scheme.

IV.7 Consequences of Walkover and Abandonment

Any team that concedes a walkover or causes a match to be abandoned shall be considered to have lost the particular match and a score of two (2) sets to zero (0) sets regardless of the number of sets having been played already in the match.

A team who has already earned a Medal prior to the semi-final stage but concedes a walkover or abandons its succeeding match, semi-final or final, shall forfeit its right to any Medal.

In such circumstance, the medal shall be awarded to the next higher ranked team from the no-qualifiers of the semi-final based on the (a) number of matches played and won, (b) number of sets won, and (c) aggregate scores whether they won or not from All its matches.

For purposes of ranking and reporting by the competition management, the team responsible for the walkover or abandonment shall be placed at the bottom of the rankings.

IV.8 Entries and Registration of Names

The teams should only follow the Main Registration of its athlete’s names submitted to the Organizing Committee. In no way can a team change its players prior to its first match unless the signature of the Chairman of the Organizing Committee is affixed.

Upon the start of the competition no Team shall be allowed to change its players nor with the swapping of players between teams.



IV.9 Reporting Time of Teams and Technical Officials

All Technical Officials and Referees should arrive three (3) days before Opening Ceremonies and shall arrive at the field of play (FOP) one hour and thirty minutes before the posted time of the match.

On the other hand, All Teams should arrive at least two (2) days before Opening Ceremonies and shall arrive at the field of play (FOP) one hour before the posted time of their match.

Each match will require to start at a specific time, where it shall be interpreted as the Referee already calling the score “love all” where the clock strikes at that hour/time.

IV.9 Protest and Appeals

All entries are presumed to have been decided with finality by the National Organizing Committee, therefore, any protest on eligibility shall not be entertained by the Sepaktakraw Competition Management Team.

All matters arising from the actual conduct of the match that will push teams to file a protest shall require its filing within one hour of the posted match schedule and a Bond of P5,000 payable to the National Organizing Committee that is refundable only if the decision of the Tournament Jury favours the protesting team. If otherwise, there will be no refund.

IV.10 Equipment and Clothing

All the equipment shall be in accordance to the recognized official ball and net of Sepaktakraw by the International Sepaktakraw Federation (ISTAF).

Likewise, all uniforms of teams shall be in accordance to the rules set by both the National Organising Committee and International Sepaktakraw Federation (ISTAF).

V. SCHEDULE OF ACTIVITIES AND MATCHES

V.1 Activities and Matches

The activities and matches shall be:



- >Two (2) Days before Opening Ceremony - Referee Refresher Meeting
- >One (1) Day before Opening Ceremony - Solidarity Meeting
- >Day 0 will be the Opening Ceremony - Parade and Program
- >Day 1 will be the **Start of Games** - Regu Competition
- >Day 3 AM will be the Regu Finals - Men & Women Regu Finals
- >Day 3 Lunch time, **Regu Medal Ceremony**
- >Day 3 PM will start the Doubles - Double Competition
- >Day 5 will be the Double Finals - Men & Women Double Final
- >Day 5 PM, **Double Medal Ceremony**
- >Day 6 will be Departure back to Home

VI. EQUIPMENT AND SUPPLIES

VI.1 Summary of Equipment and Supplies

The Equipment shall be in accordance to the IF and AF Rules on Official Ball that is enforced in all competitions of Sepaktakraw.

The Supplies needed shall be according to the need of the competition ensuring its success and smooth flow.

Batang Pinoy Sepaktakraw Equipment Needs as of 08 Nov 2018

EQUIPMENT	QUANTITY	USER
1.Paparazi Wall Construction	1	Venue Entrance
2.Sticker Tarps	2	Venue Entrance(1), Staging Area (1)
3.Lights&Sounds	1	Field of Play (1)
4.Chairs w/ Black Cover	60	Team Bench Area (20), Medical Team Area (5), Tournament Table Area (5), Referee Area (30)
5.Long Table w/ Mantle Cover	5	Tournament Table Area (2), Medical Team Area (1), Referee Room Area (2)
6.Printer 3-in-1	2	Tournament Table Area (1)
7.MT909 Sepaktakraw Balls	6 Boxes	Field of Play (1box per Leg + extra)
8.MT908 Sepaktakraw Balls	6 Boxes	Field of Play (1box per Leg + extra)
9.MN801 Sepaktakraw Nets	8	Field of Play (2 pcs per Leg)
10.MT Taraflex Set w/ Referee Chair and Asst.Referee Stand	4 Sets	Field of Play (shared in all Legs, hence, this needs to be shipped where the venue will be)
11.FOP Advertising A-Boards	16 pcs (2ftX8ft)	Field of Play (for publicity of sponsors and tournament expectations by spectators)

EQUIPMENT	QUANTITY	USER
12.Construction of Stage Backdraft w/ Tarp	Stage Wall (24ftX 8ft)	VIP Stage Backdraft Size
13.Office Tables	2 units	Technical Delegate Area (2)
14.Assorted Bond Papers	5 Reams of Bond Papers 20 packs of Certificate Paper	Office Supplies and Equipment Area (All Centralized)
15.Assorted Office Supplies	Tapes, Stapelers, Staples, pencils, red pens, blue pens, black pens, erasing tapes, paper clips, paper fasteners, clipboards,	Office Supplies and Equipment Area (All Centralized)
16.Printer Ink	3 containers/ pcs	Office Supplies and Equipment Area (All Centralized)
17.Official Jerseys	30 pcs for Referees, 20 pcs for Scorer and Retrievers	Official Jersey (Centralized at or with Secretariat)

VII. MEDALS AT STAKE

VII.1 Regu Medals

The Medals needed to be given to the winners shall be:

>Five (5)	- Men Athletes/Players	5 Gold, 5 Silver, 10 Bronzes
>One (1)	- Men Coach	1 Gold, 1 Silver, 2 Bronzes
>Five (5)	- Women Athletes/Players	5 Gold, 5 Silver, 10 Bronzes
>One (1)	- Women Coach	1 Gold, 1 Silver, 2 Bronzes

Please take note that IF and AF Rules provide two Bronze medal teams, hence, the above number.

VII.1 Double Medals

The Medals needed to be given to the winners shall be:



>Three (3) - Men Athletes/Players	3 Gold, 3 Silver, 6 Bronzes
>One (1) - Men Coach	1 Gold, 1 Silver, 2 Bronzes
>Three (3) - Women Athletes/Players	3 Gold, 3 Silver, 6 Bronzes
>One (1) - Women Coach	1 Gold, 1 Silver, 2 Bronzes

OVERALL TOTAL OF MEDALS 20Golds, 20Silvers,40Bronzes

VIII. OTHER CONCERNS

VIII.1 Doping Control

PSTAI shall abide with the rules that will be imposed by the National Organizing Committee about the conduct of doping among the athletes of Sepaktakraw.

VIII.2 Penalties in Case of Fraud by the Team

The PSTAI upon the recommendation of the Tournament Jury of Sepaktakraw after thorough investigation and following due process shall impose reasonable penalties for the specific weight of offence done by the team, specifically for its Team Manager, Coach and/or Players.

VIII.3 Victory Ceremony

The schedule of the Victory Ceremony for Sepaktakraw will be held immediately after the Final Match, however, if the National Organizing Committee has its own program, PSTAI shall recognise it and follow it.

VIII.4 Media Interview

No Technical Official shall be allowed to give statements in any form to the Press without the consent of the Technical Delegate and/or Tournament Director / Manager. Penalties shall be imposed if this is violated.

VIII.5 Approval of this Handbook/Manual

This Technical Handbook was approved by the Pilipinas Sepaktakraw Association, Inc. (PSTAI) for the PSC-POC Batang Pinoy Games.



VIII.6 Amendments and/or Revisions on this Handbook/Manual

Changes or revisions may be made after the publication and spread of this Technical Handbook/Manual with information to be sent through the most convenient form by the Pilipinas Sepaktakraw Association, Inc. (PSTAI) in the interest of successfully conducting the Sepaktakraw Events for the Batang Pinoy Games.

Any other issues not included in this handbook shall be addressed to the Technical Chairman of the Pilipinas Sepaktakraw Association, Inc.

Developed By:

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Approved By:

KAREN CLAIRE TANCHANCO-CABALLERO (Sgd)

PRESIDENT

PILIPINAS SEPAKTAKRAW ASSOCIATION, INC.

Email: rpsepaktakraw@gmail.com

Manila, 08 November 2018



ANNEX A. Scoresheets

TOURNAMENT :																								
MATCH NO :																				COURT :				
										S1					EVENT SCORESHEET									
TEAM A :										vs					TEAM B									
REGU/DOUBLE																								
REFEREE :										: ASST REFEREE														
SERVE : A / B										Time Start :					: Time End					Winner : A / B				
Jersey Number		1 2 3 4				1ST SET				1 2 3 4				Jersey Number										
[]		5 6 7 8				Timeout Time				5 6 7 8				[]										
[]		9 10 11 12				TIME				9 10 11 12				[]										
[]		13 14 15 16								13 14 15 16				[]										
SUBSTITUTION		17 18 19 20				SJB				17 18 19 20				SUBSTITUTION										
1ST SET		21 22 23 24								21 22 23 24				1ST SET										
IN OUT		[] []				SJB				25 [] []				IN OUT										
[] []		[] []								[] []				[] []										
		1 2 3 4				2ND SET				1 2 3 4														
		5 6 7 8				Timeout Time				5 6 7 8														
SUBSTITUTION		9 10 11 12				TIME				9 10 11 12				SUBSTITUTION										
2ND SET		13 14 15 16								13 14 15 16				2ND SET										
IN OUT		17 18 19 20				SJB				17 18 19 20				IN OUT										
[] []		21 22 23 24								21 22 23 24				[] []										
[] []		[] []				SJB				25 [] []				[] []										
		[] []								[] []				[] []										
SUBSTITUTION		1 2 3 4				3RD SET				1 2 3 4				SUBSTITUTION										
3RD SET		5 6 7 8				Timeout Time				5 6 7 8				3RD SET										
IN OUT		9 10 11 12				TIME				9 10 11 12				IN OUT										
[] []		13 14 15 16								13 14 15 16				[] []										
[] []		17 18 19 20				SJB				17 18 19 20				[] []										
		21 22 23 24								21 22 23 24														
		[] []				SJB				25 [] []														
		[] []								[] []														
RESERVE PLAYERS																								
RESULTS		1ST SET		2ND SET		3RD SET																		
		A	B	A	B	A	B																	
REGU								Winning					Final Results / Duration											
Remarks										Official Referee														
										Signatures														



ANNEX C. TICKLER FOR NSAs

WHAT TO DO?	STATUS
1. Prepare Schedule of Games	
2. Inspect Playing Venue in coordination with PSC Organising Committee	
3. Conduct Refresher Course for the National and Local Technical Officials	
4. Conduct Solidarity Meeting among Team Officials and Delegation Heads	
5. Manage, Administer, and Oversee the conduct of the competition	
6. Submit Official Results to PSC Cluster Coordinator	
7. Submit Evaluation and Accomplishment Reports	
8. Identify Potential and Talented Athletes per Qualifying Leg for the Nationals	



ANNEX D. ALLOCATED DAYS FOR PRELIMINARIES TO FINALS

COURT	DAY	GRP	TIME	LEVEL	MATCH	PLAYING TEAMS
	Day -3		0800hrs - 1700hrs			Arrival of Teams and Referees
	Day -2		0800hrs - 1700hrs			Referee Refresher Meeting
	Day -1		0800hrs - 1700hrs			Solidarity/Team Managers Meeting
	Day 0		0800hrs - 1700hrs			OPENING CEREMONY
	Day 1		0800hrs - 1700hrs	Preliminary		Regu Competition
	Day 2		0800hrs - 1700hrs	Preliminary		Regu Competition
	Day 3		0800hrs - 1200hrs	Finals		Regu Competition
	Day 3		1200hrs - 1300hrs			MEDAL CEREMONY
	Day 3		1300hrs - 1700hrs	Preliminary		Doubles Competition
	Day 4		0800hrs - 1700hrs	Preliminary		Doubles Competition
	Day 5		0800hrs - 1200hrs	Preliminary		Doubles Competition
	Day 5		1300hrs - 1600hrs	Preliminary		Doubles Competition
	Day 5		1600hrs - 1700hrs	Finals		Doubles Competition
	Day 5		1700hrs - 1730hrs			MEDAL CEREMONY
	Day 6		0800hrs - 1200hrs			CLOSING CEREMONY
	Day 6		1300hrs - 1700hrs			Departure of Teams and Referees